**Peer Mediation Role Play – Evaluation Sheet**

 **(Primary)**

Date:

Peer Mediator(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Welcome,****Introduction,****Rules** | **Key Points to Observe*** Mediator’s introduce themselves
* Explanation of mediation process
* Set the ground rules
* Got agreement of the rules from each disputant
 | **Comments:** |
| **Defining the****Problem** | **Key Points to Observe*** Used active listening by retelling what happened
* Reflected back the feelings
* Used open questions
* Checked if both disputants had anything else to add about what happened
 | **Comments:** |
|  **Summarising** | **Key Points to Observe*** Summarised the problem in one or two sentences. Example: Is this a conflict about name-calling?
* Ensured both disputants agreed with what the problem was about
 | **Comments:**  |
|  **Generating**  **Solutions** | **Key Points to Observe*** Asked open questions
* Brainstormed solutions with both disputants
* Remembered to get feedback on each solution from the other disputant. Example; mediator asked the question, “What did you think of that idea?”
* Summarised agreement reached by the two parties
 | **Comments:**  |
|  **Reaching**  **Agreement** **and Closure** | **Key Points to Observe*** Checked that the agreement solved the problem for both disputants and that they were happy
* Arranged a check back time
* Congratulated disputants on a successful mediation
 | **Comments:** |
|  **Control of** **Mediation** **Process** | **Key Points to Observe*** Ensured the five rules of mediation were followed
* All five stages of the mediation process were covered in the correct order, stages 1 to 5
* Were fair
 | **Comments:** |