

PEER MEDIATION ROLE PLAY EVALUATION CHECKLIST (PRIMARY AND INTERMEDIATE)

	Key Points to Observe	Comments
Welcome, Introduction, Rules	<input type="checkbox"/> Mediator's introduce themselves <input type="checkbox"/> Explanation of mediation process <input type="checkbox"/> Set the ground rules <input type="checkbox"/> Got agreement of the rules from each disputant	
Defining the Problem	<input type="checkbox"/> Used active listening by retelling what happened <input type="checkbox"/> Reflected back the feelings <input type="checkbox"/> Used open questions <input type="checkbox"/> Checked if both disputants had anything else to add about what happened	
Summarising	<input type="checkbox"/> Summarised the problem in one or two sentences. Example: Is this a conflict about name-calling? <input type="checkbox"/> Ensured both disputants agreed with what the problem was about	
Finding Solutions	<input type="checkbox"/> Asked open questions <input type="checkbox"/> Brainstormed solutions with both disputants <input type="checkbox"/> Remembered to get feedback on each solution from the other disputant. Example; mediator asked the question, "What did you think of that idea?" <input type="checkbox"/> Summarised agreement reached by the two parties	
Reaching Agreement and Closure	<input type="checkbox"/> Checked that the agreement solved the problem for both disputants and that they were happy <input type="checkbox"/> Arranged a check back time <input type="checkbox"/> Congratulated disputants on a successful mediation	
Control of Mediation Process	<input type="checkbox"/> Ensured the five rules of mediation were followed <input type="checkbox"/> All five stages of the mediation process were covered in the correct order, stages 1 to 5 <input type="checkbox"/> Were fair	